

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

Remimeo

HCO POLICY LETTER OF 7 OCTOBER 1970
Issue I

(Reissue of FOUNDING CHURCH POLICY LETTER
December 19, 1957)

PHONE BILL

The phone bill has risen to \$400 a month. We are using a 1000 message units per month.

Many of these calls, particularly local, are personal calls. Some of these calls cannot be traced and are made local or long distance by students.

Therefore please observe the following rules regarding phones.

1. If you make a local personal call on FC phones, keep a record of it and give the Accountant 10¢ for each call you made. Pay her at the end of week.
2. Instead of keeping a record of your calls, you can also use the pay phone which we are having moved to hall of 1810.
3. Refuse use of your phone to students, preclears and callers. Direct them to the pay phone.
4. Write airletters and postcards and letters rather than using telegrams.
5. Use telegrams *always* rather than long distance phone calls. The cost does not compare.

I am sure we can cut down this bill without impairing our communication needs.

L. RON HUBBARD
Founder

LRH:sb
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